

3772-2-04 Requests to address the commission.

(A) Unless otherwise authorized by the executive director, ~~any individual person~~ who wishes to address the commission at a meeting shall submit a written request to address the commission to the executive director at least five business days before the scheduled meeting.

(B) The written request shall contain, at a minimum, the following information:

(1) The name of the ~~individual person who wishes~~wishing to address the commission;

(2) The ~~person person's the individual represents~~representative, if applicable;

(3) The issue about which the ~~individual person~~ wishes to address the commission;

(4) The amount of time the ~~individual person~~ requests;

(5) The ~~business mailing and electronic mail address~~addresses and ~~business~~ telephone number at which the ~~individual person~~ may be reached.

(C) The ~~individual person~~ requesting an allotment of time shall submit to the executive director at least three business days before the commission meeting any documentation supporting the ~~individual's person's~~ position and that the ~~individual person~~ wants the commission to review. The executive director may require the ~~individual person~~ to supplement the written request or to submit additional supporting documentation. The ~~individual person~~ submitting any documentation must submit ten copies of the documentation for distribution to the commission.

(D) The executive director may deny any request to address the commission if the ~~individual person~~ fails to comply with paragraph (A), (B), or (C) of this rule.

(E) The commission ~~staff~~ shall notify the ~~individual person~~ of the executive director's decision regarding the ~~individual's person's~~ ability to address the commission.

(F) If the executive director denies ~~ana individual's person's~~ request to address the commission, ~~the commission staff shall inform~~ the ~~commission~~commissioners shall be informed of the request and the denial and may ~~forward~~receive any written information submitted by the ~~individual person~~ to the commission.

(G) The executive director may waive the time requirements set forth in paragraphs (A) and (C) of this rule if one of the following circumstances exists:

(1) The executive director determines that the issue the ~~individual person~~ will discuss is of such import that it is in the best interest of the public to waive the time requirements;

(2) The timing of the announcement date of the meeting makes it impossible for the ~~individual~~person requesting the ability to address the commission to meet the time requirements.

(H) The chairperson may impose such procedural and subject matter restrictions as ~~he or she~~ determines deemed appropriate.