

3772-11-07 Receipt of gaming chips from manufacturer.

(A) The casino operator shall notify the executive director or their designee ~~commission gaming agents~~ when table game chips are delivered to the casino facility.

(B) Upon arrival, the casino operator shall open and inspect the shipment by at least three licensed employees, one from the table games department, one from the cage department, and one from the security department.

(C) All employees participating in the receipt of chips shall sign the invoice attesting that the delivered chips match the amount and denominations listed on the invoice. Any deviation between the invoice and the actual chips received or any defects found in the chips shall be reported to a commission gaming agent.

(D) After checking the chips received, the casino operator shall report in the chip inventory ledger each denomination of the chips received, the number of each denomination of chips received, the number and description of all non-value chips received, the date of receipt, and the signature of the individuals who checked the chips. Chips shall be divided into the following categories:

(1) Primary chips for current use;

(2) Reserve chips that may be placed into play as the need arises; and

(3) Secondary chips, both value chips and non-value chips, that are held to replace the primary set when needed.

(E) If any of the chips received are to be held in reserve and not utilized either at the table games or at a cashier's cage, the chips shall be stored in a separate, locked area and shall be recorded in the chip inventory ledger as reserve chips.

(F) All chips received that are part of the casino operator's secondary set of chips shall be recorded in the chip inventory ledger as such and shall be stored in a locked area separate from the reserve chips.