

### 3772-9-09 Installation or removal of electronic gaming equipment.

- (A) A casino operator must obtain ~~written approval from the executive director of the commission, or the executive director's designee,~~ before installing or removing electronic gaming equipment from the gaming floor.
- (B) Access within the secure area of electronic gaming equipment for the purpose of installation or removal must be logged, except for access associated with the scheduled removal of the equipment's bill validator canister. The log must include, but is not limited to:
- (1) The electronic gaming equipment manufacturer's serial number;
  - (2) The electronic gaming equipment's asset number;
  - (3) Name of the employee who opened the secure area;
  - (4) Gaming license number of the employee who opened the secure area;
  - (5) Date and time of entry; and
  - (6) The reason for entry.
- (C) Critical program storage media must be verified and sealed by a commission employee before any electronic gaming equipment is placed into service at a casino facility, unless otherwise approved by the executive director ~~of the commission or the executive director's designee.~~
- (D) The following must occur before removing electronic gaming equipment from the gaming floor:
- (1) The commission seal must be removed by a commission employee, unless otherwise approved by the executive director ~~of the commission or the executive director's designee. Seals may only be removed by a commission employee;~~
  - (2) All currency and vouchers are ~~The equipment's bill validator canister is~~ removed from the electronic gaming equipment and ~~and~~ transported to the count room;
  - (3) All accounting meters are ~~read and~~ recorded by an on-line monitoring system or, in the event the monitoring system is unavailable, the accounting meters must be recorded manually ~~conformity with the casino operator's internal control standards;~~ and
  - (4) All ~~Any~~ credits, ~~cashable or non-cashable,~~ remaining on the equipment are removed, with cashable credits being cashed out and processed as unsecured currency. ~~in accordance with the casino operator's internal control standards.~~
- ~~(E) All required logs shall be maintained in accordance with the record retention requirements contained in rule 3772-1-07 of the Administrative Code.~~